



JACPAC, a leading pro-Israel PAC, based in Chicago is seeking an extraordinary Executive Director to lead us into the 2022 election cycle and beyond. For this pivotal role, JACPAC seeks a visionary, creative, politically astute individual who can advance JACPAC's mission.

Organizational Background

We are a 40-year-old pro-Israel PAC that is committed to electing Democratic candidates who will work to strengthen and promote issues of concern to the Jewish community. Some of these issues include: a strong, bi-partisan U.S.-Israel relationship, reproductive freedom, separation between religion and state, gun violence prevention, climate change and voting rights.

Over the years, we have developed a strong reputation on Capitol Hill. We were the first Jewish women's PAC in the country when we began.

Some of our programming for JAC members includes meetings with elected officials, candidates and leading policy experts. We also strive to inform our members on races and legislative issues through a weekly newsletter and informational email pieces, and to engage them in the electoral process.

Qualifications

The Executive Director position requires an individual who has strong fundraising, political, communications and organizational skills with a broad knowledge about current events and politics. The ideal candidate will have previously served as the fundraiser for an organization that has relied on membership dues. While no candidate will embody every quality, the successful candidate will bring many of the following professional qualifications and personal attributes:

- Demonstrated track record of raising significant funds from a variety of sources
- Experience working within political and/or nonprofit organizations
- Experience developing and administering organizational budgets
- Excellent interpersonal skills to effectively interact with a variety of audiences including our members, elected officials and major donors
- Experience communicating with members of Congress and/or Congressional staffers
- Ability to lead meetings and give speeches
- Ability to work in a collaborative and autonomous manner
- Personal and professional network across federal offices, campaigns, and donor networks

Job responsibilities:

- Designing and implementing a digital fundraising campaign
- Expanding membership base
- Developing the strategy and design for our organization's 2022 political engagement
- Working with JACPAC members to develop relationships with elected officials
- Meeting with candidates to train them on our issues
- Implementing a political contribution process
- Planning special fundraising events including our major spring event
- Overseeing website re-design

This can be a remote position.

Salary range: \$80K - \$100K

Please include a résumé and a cover letter. Email your material to: marciabalonick@jacpac.org. No phone calls please.