



## **DIRECTOR OF CONGREGATIONAL LEARNING**

Come work and grow with us at Temple Beth El in Rochester, NY. Be a part of our long history of Conservative Judaism and help us to enrich the experiences of our children and congregants through education.

We are seeking a warm and welcoming educator with excellent communication and interpersonal skills to lead our religious school and bring innovative ideas and enthusiasm to programming at the synagogue. This role will also engage with the broader local Jewish community, building relationships and generating excitement for members to become more active in synagogue life.

### **JOB DETAILS**

- Full Time
- Wednesday through Sunday and all Jewish holidays
- Salary: \$70K - \$90K
- Benefits: Health Insurance, 403b, PTO + Secular Holidays, and Continuing Education

### **REPORTS TO:**

- Executive Director

### **QUALIFICATIONS:**

- BA/BS
- Master's Degree in Jewish education or religious education preferred.
- Highly effective communicator – both written and verbal.
- Experience in Jewish education; vision and passion for Jewish learning.
- Deep knowledge of Jewish history, literature, and biblical texts.
- Knowledge of Hebrew.
- Demonstrate excellent people leadership, organizational, and problem-solving skills.
- Ability to accommodate different learning styles.
- Comfortable leading services – both Tot Shabbat and for families.

## RESPONSIBILITIES INCLUDE:

- Partnering with synagogue leadership, congregants, and the community at large to foster an inspiring center of Conservative Judaism, in which meaningful religious, educational and lifecycle experiences take root and grow.
- Creating a positive culture and learning environment for students of all ages, emphasizing high expectations related to academic, personal, and Jewish values for all.
- Creating enriching learning experiences for students grades 2-12 by appropriately hiring and developing educational staff, providing formal and informal educational programs, and engaging students and their families in Jewish learning.
- Overseeing religious school operations, including student recruitment and registration, security/emergency planning, budget, student assessments, submitting grant proposals to solicit funding for novel educational programs, and regular communication with staff and parents.
- Developing curriculum and educational programs for youth and families, and networking with local and national Jewish education directors to identify best practices and opportunities for collaboration.
- Hiring, training, supervising and evaluating teachers, classroom aides, and staff.
- Collaborating with the Senior Rabbi to ensure the B'nai Mitzvah program operates to the highest standards of excellence. Ensuring the experience is meaningful for students and families. This includes preparing students in terms of Hebrew proficiency, Shabbat service participation, development of mitzvah projects and Jewish learning so they may succeed in their responsibilities as a B'nai Mitzvah.
- Working in conjunction with the Early Childhood Director to plan Tot Shabbats, Family Services, and special congregational programming for youth and families.
- Effectively managing people, budget, curriculum, educational and social events/ programs. Examples include but are not limited to:
  - Holding regular teacher/staff meetings and providing opportunities for professional development and in-service education.
  - Collaborating with clergy, Board, and appropriate synagogue committees on religious and curricular programming, as well as recruitment and outreach to the larger community.
  - Attending Board of Trustees meetings as needed.

This position is associated with organizational operations and strategy, regarding staff, facilities management, financial stewardship, and representation of Temple Beth El consistent with its mission and traditions.